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# 香港華人會計師公會 The Society of Chinese Accountants & Auditors

(在香港註冊成立之有限公司)

(Incorporated in Hong Kong as a company limited by guarantee)



香港華人  
會計師公會  
SCAACPA

Webinar (7 April 2021 @ 12:30p.m.)

## Book Keeping, Audit Planning and SME FRS Report automation for Small & Medium Practitioners

Mr. Andrew Yung

Book Keeping, Audit Planning and SME FRS Report automation for Small & Medium Practitioners

(Course Code 課程編號: 0321)

### Highlights: 課程重點:

Generating audited financial statements using the conventional Word and Excel spreadsheet can be flexible but error-prone. This webinar is designed to showcase a simple process optimisation using Excel VBA macro and Xero report template to automate the creation of audit planning schedule (Section A to C), audit Lead Schedule & SME FRS audited financial statements.

On the book keeping side, Optical Character Recognition (OCR) & Scanner technology is an old but effective way for data capture. Accounts no longer need to manually capture data from the shoe box of bank statements and receipts we receive from our annual clients. We will show you how this can be done so much quicker using cloud software.

### Speaker (s): 講者:

#### Mr. Andrew Yung

Senior Account Manager, Xero Asia, FCPA (HKICPA)

Andrew is a Senior Account Manager at Xero Hong Kong. In his role, he pushes forward digital transformation and is an advisor of choice to businesses in Asia using the latest cloud technology and apps.



Andrew's accounting career began in 2008 as an auditor and joined HSBC in 2010. He delivered several process optimization projects in the area of Equity Trading Operation and Fund Administration. Prior to Xero, Andrew led the Hong Kong Business Development team for CPA Australia.

Andrew is a proactive Fellow member of HKICPA, a member of CPA Australia, and sits in the Young Achiever and Public Practice committees. He also has a passion for helping startups and is an advisor for the Pan-Asia Venture Development Platform (PAVD), where he assists innovative ventures in fundraising.

### Date: 日期:

7 April 2021 (Wednesday)  
2021年4月7日 (星期三)



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<b>Time:</b> 時間:	<b>12:30pm – 2:00pm</b> 下午 12:30 – 2:00
<b>Format:</b> 授課形式:	Webinar (Live via zoom) 網絡研討會 (zoom 直播)
<b>Language:</b> 語言:	Cantonese 廣東話
<b>CPD hours:</b> CPD 時數:	1.5 hrs 1.5 小時
<b>Fee:</b> 費用:	HK\$150 for SCAA member/affiliate/member's staff ; HK\$250 for non-member 華師正式會員/ 附屬會員/ 正式會員之僱員，每位 HK\$150; 非會員，每位 HK\$250



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<b>Remarks:</b> 備註:	<p>User guide on zoom and the link to the webinar will be sent to registered participants via email one working day prior to the webinar.</p> <p>Zoom 使用教學及研討會連結將於課程舉行前一個工作天發送至參加者的登記電郵地址。</p>
<b>Enquiry:</b> 查詢:	<p>SCAA Secretariat 華師秘書處 Ms Ally Chan 陳小姐 Tel 電話: 2869 6003 Email 電郵: <a href="mailto:training@scaacpa.org.hk">training@scaacpa.org.hk</a> Facebook: <a href="http://www.facebook.com/scaacpa">www.facebook.com/scaacpa</a></p>

